



YMCA OF LANSING

FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

Gym Monitor

General Function: The Gym Monitor will be responsible for monitoring all Open Gym activities, practices, and half court play for members on a daily basis. General duties include the enforcement of all YMCA operating policies and procedures as well as ensuring a positive environment for members in all assigned areas.

Duties and Responsibilities:

- Effectively monitor the open gym schedule ensuring proper play during games and other activities as assigned
- Ongoing monitoring of all member sign-up lists
- Ensure on-going cleanliness of the basketball and sports courts and equipment, completing all court custodial duties outlined by supervisor
- Completes custodial duties in a conscientious, timely manner, within the allotted time scheduled by supervisor
- Hel with sanitation needs throughout the organization which include wiping down counters, computers office supplies, doorknob/handles, handrails, lockers, elevator buttons, etc. if needed
- Ensure the enforcement of established policies and procedures, guidelines for practices, half court and/or full court play, and YMCA Code of Conduct and Policies
- Development of strong interpersonal relationships with all members, participants, and staff of the YMCA
- Continually serve as a resource for member questions, concerns, or needs
- Perform other duties assigned.

Salary: \$15/hr

Hours: Monday – Friday 5pm to 9pm; Saturday & Sunday 12pm to 4pm if needed

Benefits:

- Free YMCA Adult Membership
- 25% discount on program fees for themselves or eligible family members up to \$300 per year
- 15% retirement contribution upon eligibility
- Paid sick time based on status and hours worked
- Paid YMCA risk required trainings

Job Requirements:

- High School Diploma or equivalency required
- Two years customer service and security experience in a membership based organization or similar environment
- Security experience is strongly preferred but not required
- Strong interpersonal, communication, and conflict resolution skills
- The ability to work a flexible schedule including evenings and weekends
- Completion of YMCA trainings within a required time frame

Physical Demands

While performing the duties of this job, the employee is often required to: bend, stoop, kneel, twist, reach with hands, sit, stand for an extended period of time, lift and/or move up to 50 pounds, have finger dexterity, grasp, perform repetitive motions, talk, hear and have visual acuity. Must be able to stand for long periods of time.

Disclaimers:

- Must complete successful background screening and drug test for YMCA and all other off-site screenings for partnering organizations.
- This job description may not be all-inclusive and employee is expected to perform all other duties as assigned by direct management.
- Job descriptions and duties may be modified when deemed appropriate by management.

Include: Resume and three references

Contact: Tracie Woodbury, Sports Director, twoodbury@lansingymca.org