



YMCA OF LANSING

FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

Facility Staff - SEASONAL

General Function: Properly and thoroughly clean the camp facility and grounds doing light building maintenance and repair. This is a hands-on position being accountable to the Associate Executive Director. Position active from April through June.

Duties and Responsibilities:

1. Ensure the camp is attractive and clean by completing all duties listed on the daily schedule and maintains upkeep of assigned areas and equipment. All facility and grounds custodial duties as outlined by the Associate Executive Director.
2. Help prepare the camp grounds by depositing of debris, working on structural projects, and minor landscaping.
3. Completes custodial duties in a conscientious, timely manner, within the allotted time scheduled by supervisor.
4. Models relationship-building skills (including Listen First) in all interactions.
5. Advises management on custodial issues and projects as requested.
6. Ensures that all custodial equipment is maintained and properly operated in accordance with the policies and procedures of the YMCA. Report and record all needed repairs or assist in repairs if directed.
7. Ensure YMCA building and property is secure during shift and report incidents and hazardous conditions to supervisor.
8. Attend all staff meetings.
9. Complete all required YMCA trainings within the time allotted.
10. Adheres to YMCA dress code.
11. Other duties as assigned

Salary & Hours: \$15 per/hour; 40hrs per week Monday-Friday beginning April through June

Benefits:

- Free YMCA Adult Membership
- 25% discount on program fees for themselves or eligible family members up to \$300 per year
- Paid YMCA risk required trainings

Job Requirements:

- Minimum age of 18 years
- High School Diploma or GED
- Six months or more experience in a custodial or closely related field
- Be available to work mornings, afternoons, or weekends based on camp needs
- Working knowledge of custodial-related areas including but not limited to cleaning methods and equipment
- Outgoing, friendly, and enthusiastic personality
- Ability to respond to safety and emergency situations
- Must complete all required YMCA trainings in the expected timeframe

Physical Demands

While performing the duties of this job, the employee is often required to: bend, stoop, kneel, twist, reach with hands, sit, stand for an extended period of time, lift and/or move up to 30 pounds, have finger dexterity, grasp, perform repetitive motions, talk, hear and have visual acuity.

Disclaimers:

- Must complete successful background screening.
- This job description may not be all-inclusive and employee is expected to perform all other duties as assigned by direct management. Job descriptions and duties may be modified when deemed appropriate by management.

Apply in person at any YMCA of Lansing location or online @ lansingymca.org/jobs