



YMCA OF LANSING

FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

Facilities Handyman

General Function: Incumbent will perform routine maintenance at the Oak Park Y facility. They must be able to work on simple repairs, manage several maintenance reports at once, clean the facility, and be able to assess problems to be able to repair the issue when needed.

Position Responsibilities:

1. Perform electrical repairs in community areas, including lights and laundry.
2. Ensure mechanical equipment is in working order and fixed as necessary.
3. Complete general building cleaning and maintenance.
4. Install and replace floors, stairs and piping as needed.
5. Repair and paint doors, windows, walls, ceilings, and other parts of the building.
6. Maintain trash and recycling receptacles around the facility.
7. Maintain grounds – weeding, trimming, and general upkeep.
8. Perform general pool mechanical maintenance.
9. Other duties as assigned

Salary: \$16-18/Part-Time Hourly (Non-exempt)

Benefits:

- Free YMCA Adult Membership
- 25% discount on program fees for themselves up to \$300 per year
- 15% retirement contribution upon eligibility
- Paid medical leave based on status and hours worked
- Paid YMCA risk required trainings

Job Requirements:

- Minimum age of 18 years
- High School Diploma or GED
- Six months or more experience in a custodial or closely related field
- Be available to work mornings, afternoons, or nights based on branch needs
- Working knowledge of custodial-related areas including but not limited to cleaning methods and equipment
- Outgoing, friendly, and enthusiastic personality
- Ability to respond to safety and emergency situations
- Must complete all required YMCA trainings in the expected timeframe

Physical Demands

While performing the duties of this job, the employee is often required to: climb stairs, bend, stoop, kneel, twist, reach with hands, sit, stand for an extended period of time, climb ladders, walk, shovel snow, plow snow, lift and/or move up to 50 pounds, have finger dexterity, grasp, perform repetitive motions, communicate and have visual acuity.

Disclaimers:

- Must complete successful background screening and drug test for YMCA and all other off-site screenings for partnering organizations.
- This job description may not be all-inclusive and employee is expected to perform all other duties as assigned by direct management.

Contact: Amy Stearns, Director of HR & Risk, www.lansingymca.org