



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY



YMCA of Lansing Association Job Description
Mystic Lake YMCA Camp
9505 Ludington Dr, Lake, MI, 48632
517-827-9650

HIGH ADVENTURE COORDINATOR

At Mystic Lake YMCA Camp, our goals are to teach youth social responsibility through environmental stewardship, community living, and working with one another in a group setting that builds friendships. Youth develop and learn new skills to improve their sense of self-worth and confidence in an accepting environment where all are welcome.

GENERAL FUNCTION

Under the supervision of the Senior Program Director, the High Adventure Coordinator is responsible for the supervision of all high ropes, rock wall, and giant swing activities. The High Adventure Coordinator is also responsible for reviewing safety procedures with all staff. Furthermore, the High Adventure Coordinator is responsible for planning, implementing, training, and evaluating all activities on courses.

TRAINING AND EXPERIENCE

Staff must be at least 21 years of age with current certification from Experiential Systems Incorporated. An understanding of the Association of Challenge Course Technology standards is also required.

POSITION RESPONSIBILITIES

1. Attend staff training and teach operation procedures to staff who will assist high adventure staff
2. Administer group use of challenge courses
3. Review emergency communication systems at the courses and train staff in their use
4. Conduct a weekly and monthly safety inspection of the program areas and submit a risk management report to the Senior Program Director, including notes on hazardous conditions which need correction
5. Review and post all safety rules
6. Conduct in-service trainings
7. Supervise staff working in areas, providing instruction and corrective feedback when necessary
8. Perform other duties as assigned

MEASUREMENT OF PERFORMANCE

1. Campers and staff will know challenge course policies and procedures.
2. Campers will have a positive challenge experience.
3. Certified staff will consistently demonstrate knowledge of skills

DISCLAIMERS

- Must successfully complete background screening for YMCA
- This job description may not be all-inclusive, and the employee is expected to perform all other duties as assigned by direct management.
- Job descriptions and duties may be modified when deemed appropriate by management

SALARY/ HOURS/ BENEFITS

This is a seasonal position, and the applicant must be available Sunday - Friday, June 11 - August 19, 2023. \$300-325/week depending upon experience, plus incumbent will receive meals while campers/groups are utilizing the facilities. Onsite housing is required when summer camp is in session.

Include: YMCA of Lansing Application (lansingymca.org/jobs), with 3 non-family references and 1 family reference.

Contact: Amiee Woodrow, Senior Program Director, awoodrow@lansingymca.org, 517-827-9650