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FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY



YMCA of Lansing Association Job Description

### **Mystic Lake YMCA Camp**

**9505 Ludington Dr, Lake, MI, 48632**

517-827-9650

## **OVERNIGHT CAMP COUNSELOR**

At Mystic Lake YMCA Camp, our goals are to teach youth social responsibility through environmental stewardship, community living, and working with one another in a group setting that builds friendships. Youth develop and learn new skills to improve their sense of self-worth and confidence in an accepting environment where all are welcome.

### **GENERAL FUNCTION**

Counselors are responsible for the supervision and safety of their weekly assigned cabin campers. In addition, counselors are responsible for the well-being of all campers attending camp. Counselors are accountable for reviewing and implementing established camp policies and procedures within their assigned area(s). Will reside at Mystic Lake Camp, located outside of Clare, Michigan, for the duration of the contract.

### **JOB REQUIREMENTS**

- Minimum age of 18 years old for senior counselors, 17 years old for junior counselors
- Desire to work with children and peers
- Outgoing, friendly, and enthusiastic personality
- Strong interpersonal skills
- Experience in supervising children and working with a team
- Capable of leading, teaching, and supervising children in group activities, recreational activities, and following assigned curriculum
- Previous experience leading or teaching in the outdoors, camping, and group facilitation skills and experience working with children
- Ability to accept constructive feedback and guidance from supervisors
- Ability to respond to safety and emergency situations
- Must complete all required YMCA trainings in the expected timeframe

### **SPECIFIC DUTIES**

1. Being a positive role model for all campers and staff
2. Be on time, in uniform, and exemplify caring, respect, responsibility & honesty for all assigned shifts
3. Supervision the group of campers assigned by the Village Director
4. Greet all campers with a smile and personal greeting
5. To meet and exceed the expectations of campers and parents
6. Planning and implementation of daily activities for their assigned group of campers



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7. Helping individual campers adjust to camp and have a positive experience
8. Continuously monitor children within their group and provide constructive and positive reinforcement when necessary. Follow the proper discipline protocol when necessary
9. Maintaining cleanliness of camp and program areas
10. Maintain a positive attitude and act professionally when interacting with members, program participants, and other staff at all times
11. Reports member and guest comments, suggestions, complaints, concerns, and problems to supervisor in a timely manner
12. Assist in the Annual Campaign as needed
13. Exemplify and teach the tradition, spirit, and values of the YMCA
14. Actively participates in maintaining all necessary certifications and obtaining association requirement YMCA trainings
15. Engage with all members, participants, and parents to build strong relationships towards the advancement of the Y
16. Performs other functions as assigned by supervisor

### **MEASUREMENT OF PERFORMANCE**

1. Campers will have a positive camp experience that increases their self confidence
2. Campers will have safe opportunities to practice new skills, build friendships and feel they belong here at camp

### **DISCLAIMERS**

- Must successfully complete background screening for YMCA and all other off-site screenings for partnering organizations
- This job description may not be all-inclusive, and the employee is expected to perform all other duties as assigned by direct management.
- Job descriptions and duties may be modified when deemed appropriate by management.

### **SALARY/HOURS/BENEFITS**

This is a seasonal position, and the applicant must be available Sunday - Friday, June 11 - August 11, 2023. \$260-\$300/week depending upon certifications and experience, plus incumbent will receive meals while camp is in session. Onsite housing is required when summer camp is in session.

Include: YMCA of Lansing Application ([lansingymca.org/jobs](http://lansingymca.org/jobs)), with 3 non-family references and 1 family reference.

Contact: Amiee Woodrow, Senior Program Director, [awoodrow@lansingymca.org](mailto:awoodrow@lansingymca.org), 517-827-9650