



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY



YMCA of Lansing Association Job Description

Mystic Lake YMCA Camp

9505 Ludington Dr, Lake, MI, 48632

517-827-9650

OUTDOOR EDUCATION INSTRUCTOR

At Mystic Lake YMCA Camp, our goals are to teach youth social responsibility through environmental stewardship, community living, and working with one another in a group setting that builds friendships. Youth develop and learn new skills to improve their sense of self-worth and confidence in an accepting environment where all are welcome.

GENERAL FUNCTION

Under the supervision of the Program Director, the Outdoor Education Instructor teaches classes and facilitates all aspects of school and retreat group's stay at Mystic Lake YMCA Camp including programming and facility preparation. Outdoor Education Instructors must be at least 18 years of age and demonstrate good interpersonal and communication skills. This person must have an interest in learning to work with children in an overnight camp setting. The ability to demonstrate experience and knowledge in program development and implementation is necessary. Current certifications in Lifeguarding (including CPR and First Aid) are required for this position or the ability to be trained.

JOB REQUIREMENTS

1. Attend Instructor training
2. Supervise and teach all Education courses for 5th and 6th-grade students
3. Plan, implement and evaluate activities that are enjoyable and age-appropriate for the campers including classes such as team building, wilderness survival, archery, and more
4. Develop and implement new programs based on the State of Michigan Education Curriculum
5. Monitor general safety procedures for the entire camp
6. Plan and implement large group activities
7. Provide a positive role model for campers and fellow staff
8. Maintain a positive working relationship with the education staff
9. Work with Senior Program Director to ensure that all program areas run efficiently
10. Oversee the cleanliness and proper storage of program areas and equipment
11. Properly complete necessary paperwork according to the schedule
12. Uphold risk management principles as set forth by the American Camp Association and the State of Michigan Licensing Bureau
13. Perform other duties as assigned



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MEASUREMENT OF PERFORMANCE

1. Campers will have a safe and positive experience and want to return to camp
2. A well-balanced, diverse program will be achieved
3. Staff will be provided with professional growth under the leadership of the Senior Program Director
4. Camp facilities will be left in good condition at the end of each school's program week
5. All programs will comply with accreditation and licensing standards

DISCLAIMERS

- Must successfully complete background screening for YMCA
- This job description may not be all-inclusive, and the employee is expected to perform all other duties as assigned by direct management.
- Job descriptions and duties may be modified when deemed appropriate by management

SALARY/HOURS/BENEFITS

This is a seasonal position; the applicant must be available April – June for the spring season and/or August – October for the fall season. Schedule will vary depending on season and needs of Mystic Lake YMCA Camp. \$80-\$100/ day depending upon certifications and experience. Meals are provided while groups are on camp. Optional on-site housing is provided.

Include: YMCA of Lansing Application (lansingymca.org/jobs) and include 3 non-family references and 1 family reference.

Contact: Amiee Woodrow, Senior Program Director, awoodrow@lansingymca.org, 517-827-9650