



FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

## YMCA OF LANSING JOB POSTING

### Mystic Lake Camp Kitchen Staff

**General Function:** Incumbent assists in providing food services to campers and groups visiting camp grounds. Position includes food preparation, baking, dishwashing, and general kitchen cleanup.

#### **Job Requirements:**

- Minimum age of 18 years
- Desire to work around children and with peers
- Strong interpersonal skills
- Ability to accept supervision and guidance as well as constructive feedback
- Outgoing, friendly, and enthusiastic personality
- Ability to respond to safety and emergency situations.
- Must complete all required YMCA trainings in the expected timeframe
- Must have residency near Mystic Lake Camp – located in Lake, Michigan

#### **Position Responsibilities:**

1. Assists in preparing all meals to be served while complying with all applicable sanitation, health, and personal hygiene standards and following established food production programs and procedures.
2. Responsible for the clean-up of the dining and kitchen areas.
3. Demonstrate proper food preparation and handling techniques.
4. Report necessary equipment repair and maintenance to supervisor.
5. Must be able to relate well with a variety of staff, volunteers, rental groups and campers.
6. Exemplify and teach the tradition, spirit and values of the YMCA.
7. Greet all campers with a smile and personal greeting.
8. Helping individual campers adjust to camp and have a positive experience.
9. Being a positive role model for all campers and staff.
10. Be on time, in uniform and exemplify caring, respect, responsibility & honesty for all assigned shifts.
11. Actively participates in maintaining all necessary certifications and obtaining association requirement YMCA trainings.
12. Maintains a positive attitude and acts in a professional manner when interacting with members, program participants and other staff at all times.
13. Reports member and guest comments, suggestions, complaints, concerns, and problems to supervisor in a timely manner.
14. Engage with all members, participants, and parents to build strong relationship towards the advancement of the Y
15. Assist in the Annual Campaign as needed
16. Other duties as assigned

#### **Disclaimers:**

- Must complete successful background screening and drug test for YMCA and all other off-site screenings for partnering organizations.
- This job description may not be all-inclusive and employee is expected to perform all other duties as assigned by direct management.
- Job descriptions and duties may be modified when deemed appropriate by management.

**Salary:** seasonal work schedule, \$9.45/hr.

**How To Apply:** Cover letter, resume, three references(1 reference must be a family member) or complete YMCA of Lansing application by visiting [ymcaoflansing.org](http://ymcaoflansing.org) or call camp office at (517)827-9650 to have one sent to you.