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YMCA OF LANSING JOB POSTING

Mystic Lake YMCA Camp

Housekeeping/General Maintenance

General Function: Properly and thoroughly accomplish the cleaning of the YMCA facility as well as light building maintenance and repair.

Job Requirements:

- High School Diploma or GED.
- Three or more years' experience in a custodial or closely related field.
- Working knowledge of custodial-related areas.
- Complete all required YMCA trainings when needed.
- Ability to respond to safety and emergency situations.
- Must live near Mystic Lake YMCA Camp located in Lake, MI

Position Responsibilities:

- Complete all facility custodial duties outlined by Supervisor.
- Completes custodial duties in a conscientious, timely manner, within the allotted time scheduled by supervisor.
- Models relationship-building skills in all interactions.
- Advises management on custodial issues and projects as requested.
- Ensures that all custodial equipment is maintained and properly operated in accordance with the policies and procedures of the YMCA and industry best practices.
- Attend all staff meetings.
- Complete all required YMCA trainings within the time allotted.
- Engage with all members, participants, and parents to build strong relationship towards the advancement of the Y
- Assist in the Annual Campaign as needed
- Other duties as assigned

Physical Demands

While performing the duties of this job, the employee is often required to: climb stairs, bend, stoop, kneel, twist, reach with hands, sit, stand for an extended period of time, climb ladders, walk, paint, shovel snow, plow snow, lift and/or move up to 50 pounds, have finger dexterity, grasp, perform repetitive motions, communicate and have visual acuity.

Disclaimers:

- Must complete successful background screening and drug test for YMCA and all other off-site screenings for partnering organizations.
- This job description may not be all-inclusive and employee is expected to perform all other duties as assigned by direct management.
- Job descriptions and duties may be modified when deemed appropriate by management.

Salary: \$9.45/Hour

How To Apply: Please send Cover Letter, Resume and 3 References (1 must be a family member) or complete YMCA of Lansing Application. Applications are available at www.ymcaoflansing.org or by calling the camp office at (517)827-9650. Return to: Mystic Lake YMCA Camp, PO Box 100 Lake, MI 48632