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FOR HEALTHY LIVING
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YMCA OF LANSING JOB POSTING

YMCA Child Care Center Cook

General Function: The Cook is responsible for guaranteeing that the children in the center are served nutritious, appetizing and appealing meals and snack daily. All meals will be served family style and suitable for the children's age and development. The Cook will purchase all food and supplies necessary and keep records required by the Child and Adult Care Food Program(CACFP).

Job Requirements:

- Must be at least 21 years of age
- Minimum high school diploma or GED and previous cooking experience
- Have a Serve it Safe Certification mandated by the State of Michigan
- Excellent interpersonal communication skills.
- Able to work with individuals from diverse backgrounds.

Position Responsibilities:

- Take responsibility for planning well-balanced, appetizing nutritious meals. These meals must be planned in advance, taking all state standards into consideration.
- Be aware of special dietary needs of children. Keep an accurate record of these and post such records at all times.
- Be responsible for developing and carrying out cleaning schedule to meet all sanitary requirements established by the Board of Health.
- Work with other staff to expand children's nutritional understanding.
- Plan and carry out all food purchases with advisement from Director.
- Continue to update education and certification, attending necessary conferences, workshops and other obligations as specified by the State of Michigan.
- Excellent time management skills working in fast paced environment.

Physical Demands

While performing the duties of this job, the employee is often required to: bend, stoop, kneel, twist, reach with hands, sit, stand for an extended period of time, lift and/or move up to 40 pounds, have finger dexterity, grasp, perform repetitive motions, talk, hear and have visual acuity.

Disclaimers:

- Must complete successful background screening and drug test for YMCA and all other off-site screenings for partnering organizations.
- This job description may not be all-inclusive and employee is expected to perform all other duties as assigned by direct management.
- Job descriptions and duties may be modified when deemed appropriate by management.

Salary: flexible, part-time work schedule with a max of 28 hours a week/ \$10 per hour

Include: Cover letter, resume, transcripts, and three references.

Contact: Tonya Williams, Child Care Center Director, twilliams@ymcaoflansing.org