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YMCA OF LANSING JOB POSTING

Mystic Lake Camp Adventure Trip Leader

General Function: Under the supervision of the Program Direction, the incumbent will help plan, coordinate and facilitate multiple one to two week trips for Mystic Lake YMCA Camp which include on and off site camping. Employee will reside at the camp located outside of Clare Michigan for the duration of the contract and may be required to drive campers off camp grounds when needed.

Job Requirements:

- Minimum age of 18 years
- Desire to work with children and peers
- Previous experience leading or teaching in the outdoors, camping and group facilitation skills and experience working with children.
- Strong interpersonal skills
- Ability to accept supervision and guidance as well as constructive feedback
- Capable of leading, teaching and supervising children in group activities, recreational activities, and following assigned curriculum
- Experience in supervising children and working with a team
- Outgoing, friendly, and enthusiastic personality
- Ability to respond to safety and emergency situations.
- Must complete all required YMCA trainings in the expected timeframe

Position Responsibilities:

1. Meet and exceed expectations of campers and parents.
2. Exemplify and teach the tradition, spirit and values of the YMCA.
3. Supervision of assigned groups of campers as assigned by the Program Director.
4. Planning and implementation of daily activities for their assigned group of campers.
5. Helping individual campers adjust to camp and have a positive experience.
6. Being a positive role model for all campers and staff.
7. Maintaining cleanliness of camp and program areas. Performing minor maintenance duties as assigned during maintenance shifts.
8. Continuously monitor children within their group and provide constructive and positive reinforcement when necessary. Follow the proper discipline protocol when necessary.
9. Be on time, in uniform and exemplify caring, respect, responsibility & honesty for all assigned shifts.
10. Actively participates in maintaining all necessary certifications and obtaining association requirement YMCA trainings.
11. Maintains a positive attitude and acts in a professional manner when interacting with members, program participants and other staff at all times.
12. Reports member and guest comments, suggestions, complaints, concerns, and problems to supervisor in a timely manner.
13. Help individual campers adjust to camp and have a positive experience.
14. Engage with all members, participants, and parents to build strong relationship towards the advancement of the Y.
15. Assist in the Annual Campaign as needed.
16. Other duties as assigned.

Disclaimers:

- Must complete successful background screening and drug test for YMCA and all other off-site screenings for partnering organizations.
- This job description may not be all-inclusive and employee is expected to perform all other duties as assigned by direct management.
- Job descriptions and duties may be modified when deemed appropriate by management.

Salary: seasonal work schedule lasting from mid-June to mid-August, \$200-220/week.

Include: Cover letter, resume, three references.